Student Resource Guide

-A Referral Manual-
Revised August 2008
This resource guide is intended primarily for use by departmental advisors, support staff, students & others who work with students. Its purpose is to aid these individuals in referring students to campus resources & opportunities that will best serve their needs.

Listings are alphabetical by the name of the office or program, or the general referral area. Also, refer to the A-Z index found on the University’s homepage.

**This guide is produced and updated periodically by the University College. Updates & corrections should be submitted to jbrown@uc.utah.edu.**

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ACADEMIC ADVISING

Students can receive academic advising from two primary sources:

- **UNIVERSITY COLLEGE**
  450 Student Services Bldg., 581-8146
  [www.sa.utah.edu/advice](http://www.sa.utah.edu/advice)
  - Pre-professional advising
    Pre-Med., Pre-Dental, Pre-Optometry, Pre-Osteopathy, Pre-Veterinary, Pre-Chiropractic,
    Pre-Podiatry
    *Bldg. 44, Room 208, 581-5744*
    Pre-Law & other Pre-Majors
    450 Student Services Bldg., 581-8146

  The University College is the college of enrollment for all new undergraduates until they are admitted to a major. Advisors in the University College assist these students with:
  - General academic advising
  - Major exploration & selection
  - Prerequisite & admission requirements for the major
  - Academic problems (scholastic standards)
  - University policies & procedures (add, drop, withdraw, & repeat)
  - University-wide graduation requirements
  - Special population advising (transfer students, nontraditional students)

- **DEPARTMENTAL ADVISING**
  [www.utah.edu/academics](http://www.utah.edu/academics)

  Once the student is admitted to a major, the department will advise students on major & any remaining University requirements. Department phone numbers can be found in the Class Schedule, Student Handbook, General Catalog, or Undergraduate Bulletin.

ADMISSIONS OFFICE
250 Student Services Bldg., 581-7281
[www.sa.utah.edu/admiss](http://www.sa.utah.edu/admiss)
Email: admissions@sa.utah.edu

- Admission of new students (freshmen, transfer, nontraditional, international)
- Credit for AP, CLEP, Military, Language
- Residency determination
- Evaluation of transfer credit

ASUU (ASSOCIATED STUDENTS OF THE UNIVERSITY OF UTAH)
234 Olpin Union, 581-2788
[www.asuu.utah.edu](http://www.asuu.utah.edu)

- Student government, Student organizations & student services
**ASUU Presenters Office**

234 Olpin Union, 581-2788  
www.asuu.utah.edu

- Lectures  
- Concerts

**Bennion Center**

101 Olpin Union, 581-4811  
www.sa.utah.edu/bennion

- Community service opportunities  
- Service learning courses & scholars program

**Campus Recreation Services**

102 Einar Nielsen Field House, 581-3760  
www.utah.edu/campusrec

- Recreation facilities  
- Intramural Sports program  
- Outdoor Recreation Program (trips, equipment)  
- Sports clubs  
- University Golf Course  
- Fitness classes

**Campus Wellness Connection**

328 Student Services Bldg., 581-7776  
www.wellness.utah.edu  
Email:wellness@sa.utah.edu

- Counseling & assessment Services  
- Physical, Emotional, Academic, social & spiritual wellness  
- Alcohol & Drug Education as well as Smoking cessation programs  
- Personal development workshops  
- Referral for substance abuse treatment  
- Student groups & Organizations  
- Resource library

**Career Services**

350 Student Services Bldg., 581-6186  
www.careers.utah.edu

Career Library with information about job opportunities, employers, salary information, job search techniques & career alternatives, especially as they relate to particular majors

Student Employment Office which posts part-time, temporary, & summer jobs, & local internships  
Career Services Internship program for students who want work experience (internships) directly related to their career goals. The program is administered at the University, providing students with paid & unpaid supervised, professional work experience directly related to the student’s fields of study.
- Assistance to students seeking employment after graduation:
- Individual help from an assigned counselor
- Access to announcements of current job vacancies, posted daily
- Opportunities to interview with employers who recruit on-campus
- Faxing/mailing of resumes to employers upon request

**CENTER FOR ETHNIC STUDENT AFFAIRS (CESA)**
2nd floor of the Olpin Union Bldg., 581-8151  
www.utah.edu/cesa

- Academic planning, class scheduling, assistance in choosing a major
- Exploration of individual interests, talents & skills
- Counseling to assist with personal problems & the promotion of personal growth
- Free tutoring for qualified students
- Headquarters for ethnic student organizations of the University of Utah

**CHILD CARE COORDINATING OFFICE**
316 Olpin Union, 585-5897  
www.childcare.utah.edu

- Coordinates a no-charge “Parent Night Out” once a month
- Coordinates free childcare during finals week
- Provides campus & community child care listings, parent/provider library, & child development seminars
- Provides campus & community child-care listings & support information
- Provides financial support for child-care services
- Coordinates registration for Parent Night Out & Finals Week Child Care (free to student parents)
- Coordinates registration for Parent Work-Out Evenings (Tues. & Thurs. at Field House)

**CONTINUING EDUCATION (CE)**
1185 Annex Building, 581-6461  
www.continue.utah.edu

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Continuing Education enriches the lives of people of all ages in the greater community & beyond by providing extraordinary learning opportunities from the University of Utah. In addition to offering traditional for-credit courses at the U’s sites in Bountiful, Murray-Cedar Park, Sandy, & Park City, CE offers classes & workshops for youth, computer training, professional development, test preparation, credit courses, distance education, English language training, & a wide variety of subjects in lifelong learning. Adults 50 & older are invited to join the Osher Lifelong Learning Institute, a new community of lifetime learners.

See separate listings under Distance Education, English Language Institute, HB 60, Lifelong Learning, Professional Education, & Technology Education.
### Bountiful Campus

75 E. 200 S., Bountiful, UT 84010  
801-581-8821

**Courses/programs offered:**  
Students majoring in Psychology & Sociology can complete their upper-division coursework at the Bountiful campus; a wide selection of general education & prerequisite courses are also available.

**Additional information:**  
Free parking, evening & weekend classes, small classes, computer lab w/internet access.  
**Noncredit classes** are offered for the student who doesn't want to work toward a degree, but wants to sit in on a credit course for a minimal fee.

### Murray Campus

5282 So. 320 We., Suite D-110, Murray, UT 84107  
801-266-5341

**Courses/programs offered:**  
Students can complete their coursework for the following programs at the Murray campus: Psychology major & Master of Education Leadership & Administrative Licensure.

**Additional information:**  
Free parking, evening & weekend classes, small classes, computer lab w/internet access.  
**Noncredit classes** are offered for the student who doesn't want to work toward a degree, but wants to sit in on a credit course for a minimal fee.

### Park City Campus

1255 Park Ave., Park City, UT  
801-585-7313 in Salt Lake City,  
435-645-UofU (8638) in Park City

**Courses/programs offered:**  
Park City offers credit & noncredit classes that take advantage of the recreational opportunities Park City enjoys.

**Additional Information:**  
Free parking, evening & weekend classes, & small classes.  
**Noncredit classes** are offered for the student who doesn't want to work toward a degree, but wants to sit in on a credit course for a minimal fee.

### Sandy Campus

9875 So. Monroe St. (240 West), Sandy, Utah 84070  
801-561-8638

**Courses/programs offered:**  
Students can complete coursework for the following majors/minors at the Sandy campus: Business minor, Economics major & Sociology major. A wide selection of general education & prerequisite courses are offered. An Emergency Medical Technician-Basic Training program is also offered.

**Additional information:**  
Free parking, daytime, evening & weekend classes are offered, small classes, computer lab w/internet access.  
**Noncredit classes** are offered for the student who doesn't want to work toward a degree, but wants to sit in on a credit course for a minimal fee.
The University Counseling Center offers a variety of services to help with the common problems of daily living that may include sadness, anxiety, frustration, stress or fear. Our approach is collaborative, goal-oriented, & multiculturally sensitive. We have a diverse staff that includes psychologists, social workers, psychiatrists & advanced trainees in these fields. All questions & sessions are confidential. The cost for counseling is based on a reasonable fee schedule, typically $10 per session for U students. The first visit is free. No eligible person will be denied service for financial reasons. We also conduct workshops for student groups & campus organizations on topics such as test anxiety, stress management, & adjusting to college life.

University Counseling Center services include:
- Individual, Group & Couples Counseling
- Psychiatric Services
- Career & Personal Development For-Credit Classes
- Strategies for College Success Class
- Workshops by Request on Mental Health Topics
- Free online screening for Depression, Anxiety, Eating Disorders & Alcohol Concerns
- Self Help Online Resources

**DAILY UTAH CHRONICLE**
200 S Central Campus Olpin Union Bldg 3rd Floor
801-581-NEWS (6397)  
www.dailyutahchronicle.com

Student newspaper

**DISABILITY SERVICES, CENTER FOR**
162 Olpin Union, 581-5020 (V/TTY)  
http://disability.utah.edu

Provides comprehensive support to meet the individual needs of students with disabilities. Provides the tools, reasonable accommodations & support services to give them the opportunity to participate fully in the academic environment.

**Accommodations**
Assist with admissions, registration, accessible classrooms, parking, campus housing, & financial aid resources.

**Support Services**
Assist with program planning & developing effective learning strategies.
Provide readers, scribes, note takers, & tutors.
Arrange for interpreters & CART services to deaf & hard of hearing students.
Provide printed material & textbooks into an alternative format.
Train in the use of adaptive computer technology.

**Equipment**
Provides adaptive equipment that may be loaned on a temporary basis.

**Awareness**
Offers information & workshops about disabilities to faculty, staff, students, & the community.
**Distance Education**
1215 Annex Building, 581-8801  
[www.continue.utah.edu/distance](http://www.continue.utah.edu/distance)

Distance Education at the U has the perfect solution for helping you attain your degree, further your education, or get recertified for your profession – via Telecourses on-campus.
- **Independent Study:** Credit courses by correspondence
- **Independent Study Online:** Open enrollment credit courses by correspondence.
- **Telecourses:** One-way broadcast classes offered on KUEN Channel 9

**Educational Opportunity Programs (Trio Programs)**
2075 Annex Bldg. (Wing C), 581-7188  
[www.sa.utah.edu/eop](http://www.sa.utah.edu/eop)
Fax: 581-4325

Student Support Services (SSS) An academic support program for low income, first generation college students & /or students with disabilities. Services include:
- Individualized advising
- Classes (credit & non-credit)
- Workshops on academic success
- Individual & group tutoring to help improve basic math, study & writing skills
- Assistance in identifying campus & non-campus agencies

**Upward Bound (UB)** a college preparation program for high school students from low-income families.

**English Language Institute**
2202 Annex Bldg., 581-4600  
[www.continue.utah.edu/eli](http://www.continue.utah.edu/eli)  
E-mail: eli@aoces.utah.edu

English Language Institute is an Intensive English Program offering eight levels of English proficiency covering all skills needed for successful communication in academic & non-academic environments. ELI students who complete the Bridge Course (levels 7 & 8) with a “B” average or higher can be admitted to the University of Utah’s undergraduate program without a TOEFL score.
- 8 different levels of non-credit English proficiency classes, 5 - 8 weeks sessions per year
- Open to any non-native speakers of English
- First accredited English language program in Utah
- Digital lab to help with English pronunciation & other skills for registered ELI students
- University international students can keep full-time status by taking 9hrs academic classes & one ELI
- Discount tuition for University students
- Help with tutoring & academic writing for graduate students
- I-20s can be issued for international students to obtain F-1 visa
- Successful completion of ELI’s Bridge Course waives TOEFL requirement

**Exchange Programs (Students)** *See National Student Exchange (NSE) or Study Abroad*
159 Union, 581-5849  
[www.sa.utah.edu/inter/sap](http://www.sa.utah.edu/inter/sap)  
E-mail: ic-info@sa.utah.edu

**Study Abroad/Scholarships (International Center)**
- International study opportunities for University of Utah students; programs vary in length & course of study, at numerous universities around the world.
- Library with information on work, study, & travel abroad is available for student use
- Scholarship information
FINANCIAL AID & SCHOLARSHIPS
105 Student Services Bldg., 581-6211
www.sa.utah.edu/finance
Email: fawin1@sa.utah.edu
- Grants
- Work-study
- Loans
- Scholarships
- FAFSA

FRATERNITIES & SORORITIES
270 Union, 581-8061
www.greeks.utah.edu
- Greek Council/Student Involvement Center
- Provides information about active fraternity & sorority chapters on campus.
- Opportunities for leadership service networking & social development.

HONORS COLLEGE
1975 DeTrobiand Bldg. 619, Fort Douglas, 581-7383
www.honors.utah.edu
- Program for highly motivated, academically strong students
- Special admission requirements
- Honors Bachelor’s degree
- Honors courses can also be used to meet General Education

HONOR SOCIETIES
Olpin Union, 581-8061
Dean of Students Office/Student Involvement Center
www.sa.utah.edu/sic/honors.htm
- Helps students find information about active honor societies on campus.
- ASUU office also lists those groups who register with them, www.asuu.utah.edu.
- Provides information on honor societies on campus
- ASUU office registers the societies on campus

HOUSE BILL (HB) 60
581-8969
http://continue.utah.edu/hb60.php

If you're 62 or older & a resident of Utah, you may audit many regular University classes numbered 1000 or above for a mere $25 per semester in addition to any special fee attached to the class. Known as House Bill 60, this program is just the ticket for seniors who want to keep current in their fields they know & love or learn something new on a space-available basis.
**Housing & Residential Education**

5 Heritage Center, 587-2002  
www.housing.utah.edu  
Email: info@housing.utah.edu

Single & Family Student Housing: Benchmark Plaza 822, 587-2002  
Family Student Housing: University Student Apartments, 1945 Sunnyside Ave, 581-8667

**Information Technology, Office of**

- Office overseeing all computer & network related departments.  
- Network & Communication Services (NetCom) 581-4000  
- U Card  
- University Network ID (uNID)  
- Campus Help Desk (581-4000)  
- Campus Information System  
- U of U Cable TV  
- Web CT  
- Authenticated Network Access  
- Campus E-mail  
- Library Computer Services

**International Center**

410 Olpin Union, 581-8876  
www.sa.utah.edu/inter/default.asp  
E-mail: ic-info@saff.utah.edu

- Advising on requirements of the U.S. Immigration & Naturalization Service, how to obtain visas & other naturalization information & certification.  
- Counseling on personal & financial levels.  
- Coordination of social, cultural events & activities of international student organizations.

**Intramural Sports Programs**

214 HPER E, 581-3797  
http://web.utah.edu/campusrec/Intramural/index.html  
Email: jgomez@campnet.utah.edu

75 Competition sports activities available for students (novice, intermediate & expert divisions)

**Leadership Development Office**

280 Olpin Union, 801-581-7069  
www.sa.utah.edu/leadership  
Email: leadership@sa.utah.edu

Facilitates learning opportunities & experiences that provide students with the knowledge, mind-set & skills to assume key leadership positions on campus & in the community. Throughout the semester students will become acquainted with a variety of leadership theories & practices that will increase their effectiveness as leaders both at the University & in the community.
LEAP
Sterling Sill Center 195 S Central Campus Drive, 581-3811  www.leap.utah.edu

- Year long freshman seminar (30-35 students’ average).
- Fulfills certain Gen Ed requirements,
- Preparation for sophomore year: Architecture, Business, Engineering, Health, Fine Arts

LEARNING ENHANCEMENT PROGRAM (LEP)
426 Student Services Bldg., 581-8746  www.sa.utah.edu/lep

- Strategies for College Success (ED PS 2600) class offered each semester (strategies & techniques to improve academic success)
- Supplemental Instruction & Tutoring
- LEP Online Learning Center – Provides online academic resources & tips.

LESBIAN GAY BISEXUAL TRANSGENDER RESOURCE CENTER
317 Olpin Union, 587-7973  www.sa.utah.edu/lgbt

The LGBT Resource Center provides a comprehensive range of education, information and advocacy services, and works to create and maintain an open, safe, and supportive environment for LGBT students, staff, faculty, alumni and the entire campus community

LIBRARIES
Marriott Library: 801 581-6085 - hours
                    www.lib.utah.edu/libraryinfo/hours.html
      295 S 1500 E  801 581-8558 - info
In-state toll free: 866-581-5534
                      www-medlib.med.utah.edu
Eccles Health Sciences Library: 801 581-8771

Law Library: 801 581-6833  www.law.utah.edu/library/
      10 North 1900 East
      332 South 1400 East
Mathematics Library: 581-6208  www.lib.utah.edu/libraryinfo/dept/math
    121 JWB

Credit Courses offered by Marriott Library:
- COMM 1000 “Internet Navigator”
Classes with intensive course-integrated library instruction:
- WRTG 2010, "Intermediate Writing"
- ED PS 2600, "Strategies for College Success"
- Leap Classes

Online Workshops and U online are supported by the Technology Assisted Curriculum Center, 585-0536
**LIFELONG LEARNING**

1175 Annex Bldg., 587-5433 (LIFE)  
[http://continue.utah.edu/lifelong/](http://continue.utah.edu/lifelong/)

Part of Continuing Education (CE) office, serving community adults & students seeking non-credit continuing education opportunities: Course categories range from arts, to food & wine to recreation. Lifelong Learning offers more than 100 ways to exercise your mind, body, & soul, make new friends, & see the world around you in a slightly different way. With one-evening get-aways, weekly classes, Friday evening date nights, & Sunday field trips, there are options to fit all schedules. New classes start weekly. Serving community adults & non-matriculated students:

- Personal enrichment classes for adults age 18 & older
- Fully benefited faculty & staff receive 50% tuition discount
- New classes start weekly, year-round

**MULTIMEDIA CENTER & LIBRARY-STUDENT COMPUTING LABS**

295 S. 1500 East Marriott Library 581-6494  
[www.scl.utah.edu/mmc_scl/index.html](http://www.scl.utah.edu/mmc_scl/index.html)  
[www.lib.utah.edu/instruction](http://www.lib.utah.edu/instruction)  
[Email: suggest@scl.utah.edu](mailto:suggest@scl.utah.edu)

- Audio-visual Collections
- Short beginning computer classes (PowerPoint, Excel, HTML, & Dreamweaver)
- Network ID
- Set up browsers
- Remote access to databases

**NATIONAL STUDENT EXCHANGE (NSE)**

280 Union, 581-7069  
[www.sa.utah.edu/nse/](http://www.sa.utah.edu/nse/)  
[Email: nse@ugs.utah.edu](mailto:nse@ugs.utah.edu)

- Over 120 participating schools
- Full-time University students with a cumulative GPA of 2.75 or better can apply for exchange in their sophomore or junior year
- Duration: one academic year
- Same as U of U tuition

The National Student Exchange program (NSE) is a challenging opportunity for a semester or a year exchange at one of 190 other universities in the United States & its territories. Students have a chance to expand their educational & personal experiences, take risks & reap the rewards of doing so, & explore the geographical & cultural diversity of that region. Those who have taken advantage of NSE have returned to Utah with a greater self-confidence & independence, & an improved ability to define academic & career objectives. Students pay either tuition at the University of Utah or in-state tuition to the host campus.

**ONLINE COURSES**

585-5959  
[www.uonline.utah.edu](http://www.uonline.utah.edu)  
[Email: info@uonline.utah.edu](mailto:info@uonline.utah.edu)

UOnline is part of the regular University of Utah course system. All courses run through the UOnline program are sections of university courses, sponsored by individual departments, which are for-credit & semester-based. Courses are supported by the Technology Assisted Curriculum Center, Marriott Library, 585-0536, [www.uonline.utah.edu](http://www.uonline.utah.edu).
**ORIENTATION & NEW STUDENT PROGRAMS**
280 Olpin Union, 581-7069

- Orientation for new or transfer students
- Coordinates leadership development programs

**PARKING & COMMUTER SERVICES**
101 Annex, 581-6415

- Parking permits, Parking Tickets

**PROFESSIONAL EDUCATION**
2133 Annex Building, 585-1780

The Office of Professional Education, within University of Utah’s Academic Outreach & Continuing Education, is dedicated to meeting the educational, training, & development needs of Utah's business, nonprofit, governmental, & higher education communities. Through seminars & workshops on today's most crucial issues, Professional Education helps businesses, government, & non-profits organize, operate, & manage their organizations more effectively. We focus on the human side of management. Many national, state, & local licensing boards & professional organizations will grant continuing education credit for attendance at our seminars, classes, & workshops upon receipt for the course outline & your Certificate of Completion. Please contact your own licensing board or organization to find out requirement details.

- Provides practical learning experiences that advance individual & organizational business objectives.
- Helps individuals, of all professional levels, to refresh their skills or build successful career strategies through an understanding of their own unique abilities.
- Offers open public courses as well as custom courses designed around an organization’s needs.
- Provides business consulting based on an organization’s need to address challenges /opportunities.
- Fully benefited faculty & staff receive 50% tuition discount.

**REGISTRAR’S OFFICE**
250 Student Services Bldg., 581-5808

- Transcripts
- Registration
- Verification
- Graduation
- Veteran Affairs
- Campus Information Systems
**SKILL-BUILDING CLASSES (Learning Enhancement Programs)**
426 Student Services Bldg., 581-8746  
www.sa.utah.edu/lep  
Email: bflynn@sa.utah.edu

- Strategies for College Success: ED PS 2600 (3 hours credit)
- Career & Life Planning – ED PS 2610 (1 hour credit)
- Methods & Technologies of Library Research - WRTG 1060 (1 hour credit)
- Exploring Self – ED PS 2620 (1 hour credit)

**SOFTWARE LICENSING, OFFICE OF**
585 Komas Drive, 585-0675  
http://software.utah.edu/  
Email: osl@utah.edu

Students registered for credit classes may purchase software for educational use at reduced prices.

**STUDENT ADVOCACY**
234 Union, 581-2788  
www.asuu.utah.edu

The Office of Student Advocacy plays a very important role in the lives of University of Utah students. The years of rigorous & demanding education often push students to their limits. At one point or another, many undergraduates find themselves in challenging situations, such as when they must face a professor who they feel was unfair, a landlord who demands rent, & even law enforcement officers who are unhappy with their behavior. When these students feel that they have nowhere else to turn for assistance & that they are backed into a wall, there is still hope. Whether by means of a simple listening ear, or by an experienced attorney, your office provides much needed relief to those in distress.

**STUDENT HEALTH SERVICE CENTER**
555 Foothill Blvd., (Basement Level) 581-6431  
www.studenthealth.utah.edu

- Primary medical care for students & their families
- Student health insurance
- Immunizations
- Travel Clinic
- Office of Health Promotion
- Tuberculosis Testing

**STUDENT ORGANIZATIONS**
www.assu.utah.edu

200+ student organizations to join or start your own.

**STUDENT RECRUITMENT & HIGH SCHOOL SERVICES, OFFICE OF**
80 Olpin Union, 581-8761  
www.utah.edu/newstudents

- Information for prospective students, high school counselors, & community colleges
- Call to sign up for information sessions & campus tours held each weekday.

**STUDY ABROAD (PART OF INTERNATIONAL CENTER)**
159 Olpin Union, 581-5849

- Opportunities for international study
- Scholarships available

**SUPPLEMENTAL INSTRUCTION (SI)**

426 Student Services Bldg., 581-8746

Brenda Flynn,

- Peer-Assisted Study Sessions (review of lecture & reading materials, strategies for studying & preparing for tests) attached to specific sections of selected freshman & sophomore level classes in which students tend to have difficulty
- No cost to students
- 0.5 average increase in course GPA

**TECHNOLOGY EDUCATION**

2174 Annex Building, 581-6061

Individuals with a working knowledge of technology are in demand. Now's the time to upgrade your skills through technology training at the U's Technology Education program (part of the Continuing Education division). The Tech Ed provides innovative learning options that reflect real world practices & solutions, from Microsoft Office product training to database training (Filemaker, Access) to graphic design software (PhotoShop, Illustrator & InDesign) to Dreamweaver, PHP, XHTML, Flash, Java etc.

Part of Continuing Education, Technology Education serves working professionals.

Software training courses on cutting-edge web, graphics, spreadsheet, database, document & presentation software

**TESTING CENTER**

498 Student Services Bldg., 581-8744, 581-8733

The Testing Center is a division of the University Counseling Center. It provides a variety of services for the campus community, as well as the entire intermountain area. These services include testing for:

- Career Interest
- College Entrance
- College Placement
- College Credit
- College Requirement
- College Classes
- Professional Certification

- University Testing such as math & writing placement, CLEP, MLA (Language test to get credit hours), & "In absentia" testing (tests for individual courses when a student is unable to take the test during class time such as in online, independent study, or large lecture classes, or due to a documented disability).

- Administration of national paper-based exams (LSAT, SAT, ACT, MCAT, & PCAT)

- Administration of national computer-based exams such as GRE, GMAT, Professional Licensure exams, &
TOEFL
- Career & psychological assessments available (e.g. Strong Interest Inventory, MBTI, MMPI-2).

**Test/Exam Preparation**

1215 Annex Building, 581-5361  
www.continue.utah.edu/prep

The University’s prep program has been helping students excel on their admittance exams for more than a decade, with proven results for our enrollees. The GRE, GMAT, LSAT & MCAT are all different, but they have one thing in common — they’re not easy. Knowing the test formats, what kinds of questions to expect, & practicing could mean the difference between getting into the school of your choice or not passing at all. If you want to do well, you’re going to have to be prepared.

**Tuition (Income Accounting & Student Loan Services)**

Income Accounting: 165 Student Services Bldg., 585-3898  
Student Loan Services: 155 Student Services Bldg., 581-4277  
www.acs.utah.edu/tuiti

- Payment of tuition & fees
- Student loans

**Tutoring Center**

330 Student Services Bldg., 581-5153  
www.sa.utah.edu/tutoring

- Tutors for variety of undergraduate subjects
- Tutoring subsidized by ASUU
- Students receiving PELL grants may qualify for free tutoring
- Tutoring sessions scheduled at student’s convenience
- Individual & small group tutoring available

**U-Card Services**

UCard Hospital Office (located adjacent to the Hospital Cafeteria)  
M, 9am-7pm, T-F 9am-5pm, 581.5955

UCard Union Office (225 Union)  
M-TH, 8am-6pm, F, 8am-5pm, 581-2273

ID card is necessary for library privileges, campus activities, check cashing, recreation facilities & equipment, ASUU events, athletic events, Marriott, Quinney & Eccles Libraries & general use at the University. ID cards may also be used for discounts for local sporting events, business & entertainment

ID Office will take picture & supply ID cards. Registered students need to present legal picture identification (e.g. driver’s license, passport)

**No charge for the first card. Replacement cards are $20 each.**

Office services available: UCard production, parking permit sales & ticket payments, UTA Ed Pass distribution & replacements, 1st card free for registered students presenting legal picture identification; replacement cards $10 each

www.ucard.utah.edu
UCard Services
UCard uses: Deposit money on-line or at one of the UCard offices for use on campus & at off-campus merchants, Uniprint, Bookstore 5% discount with UCash for students

Undergraduate Research Opportunities Program
195 South Central Campus Dr, 581-3811
www.ugs.utah.edu/urop
Email: roens-s.ugs.utah.edu
- Opportunity to join faculty in scholarly activity
- Listing of faculty members interested in working with undergraduates
- Academic credit or stipend may be available

University Academic Advising Committee (UAAC)
All Campus advisors are welcome to participate. See (www.utah.edu/uaac) for most current information.

University College
450 Student Services Bldg., 581-8146
www.sa.utah.edu/advise
E-mail: uc@sa.utah.edu
- Help with selecting a major (major declaration policy)
- Help with pre-major requirements & admission into degree college
- Assistance with academic problems (scholastic standards)
- General University policies
- Explanation of University graduation requirements
- Pre-professional advising (pre-law, pre-medical, pre-dental, pre-optometry, pre-veterinary, pre-podiatry)
- Advising special populations (transfer students, nontraditional students)

University Network ID (uNID)
581-4000
www.cc.utah.edu/Accounts
Email: helpdesk@utah.edu
Students must obtain their U network ID in order to access the computers at all open access computer labs, access their University E-mail account or access WebCT.

University Writing Center
2nd Floor Marriott Library, 587-9122
www.writingcenter.utah.edu
The University Writing Center offers free one-on-one tutoring in writing to all University of Utah students.

Veteran Affairs, Office of
250 Student Services Bldg., Window 10, 581-6945
www.sa.utah.edu/va
Information & certification of veterans for educational benefits
WOMEN’S RESOURCE CENTER
411 Olpin Union, 581-8030
www.sa.utah.edu/women
Email: nswanitan@sa.utah.edu

- Non-traditional student information for re-entry & financial aid
- Single parent services
- Scholarships
- Counseling services for student, staff, & faculty (groups & individual, sliding scale fee)

Edited By University College
Sarah Lovato
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